



PROPERTY OWNERS LIABILITY & THE TERRORISM THREAT

Risk Management Questionnaire

As long as your property portfolio does not incorporate any of the premises detailed in Appendix A, we are prepared to reconsider the Property Owners' Liability exclusion in respect of Terrorism which currently applies to your policy or which will apply with effect from renewal date. If any of the excluded premises are involved we cannot, unfortunately, change our stance.

1. Name of Insured	
2. Please confirm whether your property portfolio includes any 'target' buildings as listed on the following page	Details of such premises should be provided on a separate sheet
3. Who within your organisation has ultimate responsibility for management of the terrorism threat	
4. Do you have an appointed security co-ordinator	YES <input type="checkbox"/> NO <input type="checkbox"/>
5. Has your security co-ordinator received dedicated training for their role	YES <input type="checkbox"/> NO <input type="checkbox"/>
6. Do they have knowledge of the following documents: - • Bombs: Protecting People & Property. Home Office Publication • Business as Usual. Home Office Publication • Biological/Chemical Threats by Post. Health & Safety Executive	YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/>
7. Referring to Appendix B, do you have an agreed <i>*terrorist security plan</i> for premises in categories 2 and 4	YES <input type="checkbox"/> NO <input type="checkbox"/>
8. Has the main board of your company agreed a specific and adequate budget for dealing with the plan	YES <input type="checkbox"/> NO <input type="checkbox"/>
9. Again referring to Appendix B, have you made the tenants or managing agents of premises in categories 1 and 3 aware of their responsibilities for managing terrorist security	YES <input type="checkbox"/> NO <input type="checkbox"/>
10. Have you had written confirmation from them that they have implemented adequate terrorist security procedures	YES <input type="checkbox"/> NO <input type="checkbox"/>
11. Finally, can you provide an approximate split in your portfolio's total Buildings Declared Value between categories 1-4 of Appendix B.	Category 1 <input style="width: 80px;" type="text"/> Category 2 <input style="width: 80px;" type="text"/> Category 3 <input style="width: 80px;" type="text"/> Category 4 <input style="width: 80px;" type="text"/>

**Formulation of the terrorist security plan should include: -*

- production of a risk assessment and the consequence defensive planning measures
- liason with police crime prevention department in preparing the contingency plan
- liason with other emergency services
- devising evacuation procedures including the extent and direction of such an evacuation
- deciding a premises search plan
- deciding when to reoccupy
- practising the plan and conducting regular audits to ensure its currency and effectiveness

Target Buildings

- Hotels / conference centres / holiday camps
- Leisure premises (cinemas / theatre / clubs / entertainment complexes)
- Department stores and shopping centres
- Laboratories
- Schools
- Chemical works / fuel oil depots
- Single office premises housing more than 300 people
- Embassies
- American banks or Israeli institutions
- Premises taller than 20 storeys

Appendix A: Excluded Buildings

- Railway premises
- Sports stadia
- Airports
- Gas, water and energy premises
- Public Authorities' and Municipalities' buildings
- Tunnels
- Bridges
- Ports

Appendix B: Premises' Categories

1. Non 'target' premises having no management presence or managed by independent managing agents
2. Non 'target' premises managed by the Insured
3. 'Target' premises having no management presence or managed by independent managing agents
4. 'Target' premises managed by the Insured